

**The Following Members Were Present:**

Deputy Mayor Diane Huber, Chair  
John Woodley, Municipal Member  
Councillor Rachel Stack, Municipal Member  
Pat O'Connor, Provincial Member  
Tina Blair, Provincial Member (arrived at 17:30 hours)

**The Following Individuals Were Present:**

Kevin Zettel, Police Chief  
Jeremy Mighton, Deputy Police Chief  
Ken Cook, Police Inspector  
Tracey Guy, Board Secretary  
Nancy Wyonch, Member of the Public

**1. Call to Order**

The Chair called the meeting to order at 16:30 hours with a Land Acknowledgement and welcomed everyone.

**2. Approval of Agenda**

**Motion 1 - Pat O'Connor/Rachel Stack**

**That the Agenda for the Public Meeting of the Saugeen Shores Police Service Board dated December 17, 2025, be approved.**

**Disposition – Carried**

**3. Declaration of Pecuniary Interest**

No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.

**4. Delegations**

**5. Adoption of Minutes**

**Motion 2 – John Woodley/Rachel Stack**

**That the Minutes of the Public Meeting of the Saugeen Shores Police Service Board dated November 19, 2025, be approved.**

**Disposition – Carried**

**6. Reports**

**1. Chief's Report**

**Personnel**

**1. Member Spotlight**

As noted in the Saugeen Shores Police Service 2023-2025 Strategic Plan, Chief Zettel highlighted new Cadet Officer Nair. The Board thanked new Cadet Nair and welcomed him to Saugeen Shores.

**2. Auxiliary Appointment**

Jack Hodgins was appointed as Auxiliary Police Member. A Designation letter and form was signed by the Chair.

**Personnel Training**

**1. IMS 200 – Incident Management System 200**

Constable Lowerison and Detective Constable Hopkins completed the Incident Management System 200 training on November 19 - 20, 2025.

**2. Mental Health Training**

All uniform members continue to complete the Mental Health Crisis Response Training as mandated in the Community Safety and Policing Act. This training is required to be completed by April 2026 at a cost of \$330 per member.

**3. Intoxilyzer 9000 Training – Hosted by Saugeen Shores Police**

The Saugeen Shores Police Service hosted the Intoxilyzer 9000 course from December 1 - 5, 2025. This allowed the Saugeen Shores Police Service to train multiple officers and host multiple services from the surrounding area. Members from SSPS trained include: Detective Constable Hopkins, Sergeant Sachs, Constable MacDonald, Constable Hamilton, Constable Tienhaara and Constable King.

**4. IMS 200 – Incident Management System 200**

Constable King completed the Incident Management System 200 training December 15 - 16, 2025.

**Ministry Reports**

**1. Community Safety and Policing Act – Aggregate Disciplinary Measures**

As per the Community Safety and Policing Act – Section 215 (1) A chief of police shall report, in accordance with the regulations, to the police service board or, in the case of the Commissioner, to the Minister regarding the aggregate disciplinary measures the chief has taken under this Part. This report encompasses December June 2025 through November 2025. This report will be posted on the website.

**Police Service Reports**

**1. Reports Submitted to the Police Services Board:**

- November 2025 Stats Analysis (OnCall Analytics)

**2. OPP Municipal Policing Bureau – Section 14 Agreement**

No update at this time.

**Events / Committees**

**1. Emergency Services – Food and Toy Drive**

The Saugeen Shores Police Service, in partnership with Town of Saugeen Shores Fire Department, Bruce County Paramedics, Special Olympics, and Saugeen Shores hockey members, worked collaboratively to receive donations to Salvation Army Food Bank and Toy Drive:

- Financial Donations Received \$4,391.25;
- Food Donation Weight Received 3,258 lbs; and
- Hundreds of toys.

**2. CFUW Southport December 6<sup>th</sup> Vigil**

Members of the Saugeen Shores Police Service attended the Vigil at the Plex to show support and to remember the 14 young women who were victims of Femicide at l'Ecole Polytechnique in Montreal in 1989.

**3. 30Forward Initiative**

The 30Forward Pledge was signed on behalf of the Saugeen Shores Police Service on December 9<sup>th</sup>, 2025.

**4. Coldest Night of the Year**

This February, the Chief will be joining thousands of Canadians across the country, and will be walking and fundraising to support people and families experiencing hurt, hunger, and homelessness in Saugeen Shores.

**5. Dinner by Donation**

Thank you to everyone who attended the “Dinner by Donation” held at the Southampton Golf and Country Club on December 6<sup>th</sup>, 2025, which was sold out. It was an incredible evening that brought our community together in support of a truly meaningful cause. The event raised \$5,445 in support. To make the evening even more impactful, the Southampton Golf and Country Club contributed an additional \$2,500, bringing the total proceeds to \$7,945.

**Other**

**1. Fleet – Vehicle #24**

On October 31, 2025, an officer was responding to a Motor Vehicle Collision on Bruce Road 33 and a large gust of wind blew a large ash tree on the police vehicle, the Officer was not injured. Fleet Vehicle #24 was assessed by insurance and will not be repaired. A new vehicle has been ordered with the cost being covered by insurance.

**2. Deputy Chief's Report**

None.

**3. Chair's Report**

None.

**7. Unfinished Business**

1. *Community Safety & Police Act (CSPA)*
  - Critical Points Policy
  - Communications Policy

**Motion 3 – Pat O'Connor/Rachel Stack**

**That the Saugeen Shores Police Service Board approves the Critical Points Policy and the Communications Policy, as amended.**

**Disposition – Carried**

**8. New Business**

None.

**9. Communications**

None.

**10. Next Meeting**

January 21, 2026 at 16:30

March 18, 2926 at 16:30 hours

May 20, 2026 at 16:30 hours

**11. Closed to Public**

**Motion 4 – Rachel Stack/John Woodley**

**That the Saugeen Shores Police Service Board meet in Closed to Public session to discuss matters in accordance with Community Safety and Policing Act as follows:**

- a) **Closed Session Minutes dated November 19, 2025;**
- b) **Regarding Section 44 (2) (b) personal matters about an identifiable individuals, including members of the police service or any other employees of the board; and**
- c) **Regarding Section 44 (2) (i) a trade secret or scientific, technical, commercial or financial information that belongs to the board and has monetary value or potential monetary value.**

**Disposition – Carried**

**12. Business Arising from Closed Session**

Member Blair arrived at 17:03 hours in Closed Session.

1. Minutes dated November 19, 2025 were approved.
2. Direction provided to Chair regarding an identifiable individual.
3. Information was provided to the Board regarding identifiable individuals.

**13. Adjournment**

**Motion 5 – Pat O'Connor / Rachel Stack**

**That this meeting of the Saugeen Shores Police Service Board does now adjourn  
at 20:12 hours.**

**Disposition – Carried**

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Chair

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Secretary