

Present: Chair O'Connor
Chief Zettel
Inspector Mighton
Member Divinski

Vice Chair Huber
Member Woodley
Tracey Guy, Secretary

Regrets: Member Thede

Members of the Public: Nancy Wyonch

1. Call to Order

The Chair called the meeting to order at 1630 hours with a Land Acknowledgement and welcomed everyone.

2. Approval of Agenda

Motion 1 – John Woodley/John Divinski

That the Agenda for the Public Meeting of the Saugeen Shores Police Services Board dated August 16, 2023, be approved

Disposition – Carried

3. Declaration of Pecuniary Interest

No declarations of pecuniary interest were declared, however the Chairman advised that the members could declare at any time in the meeting.

4. Delegations

4.1 Terry Varga Resignation – Special Constable

Mr. Varga was unable to attend the meeting, and the Chief will deliver his package.

5. Adoption of Minutes

Motion 2 – Diane Huber/John Woodley

That the Minutes of the Public Meeting of the Saugeen Shores Police Services Board #07-2023 dated July 26th, 2023, be approved, as amended.

Disposition – Carried

6. Communications

None.

7. Reports

Chief's Report

Personnel

1) Cadet Recruitment

The Chief advised that the recruitment for a cadet recruit is a lengthy process, and we must ensure that we are confident with the quality of the applicant prior to choosing the successful candidate and the timing is not conducive to a late August start date. The candidates are currently in the background investigation stages. The Chief will provide an update to the Board at a future meeting.

2) Cst. Stacey Gordon – Safety Village

Constable Stacey Gordon attended a public education event with local police services at the Children's Safety Village outside of Hanover on July 19th 2023. This was an excellent opportunity to foster relationships and teach children about safety.

3) Sergeant Cook – Request for Secondary Employment

Sergeant Ken Cook has provided a written letter of request seeking permission to engage in secondary employment. Sergeant Cook advises that the employment opportunity would be part time and not interfere with his employment with the Saugeen Shores Police Service. Section 49 of the Police Services Act and also Procedure LE-025SSPS SP-002 allows with permission from the Chief and the Board. The Chief advises that this secondary employment would be permissible under the legislation and policy, and that Sergeant Cook has followed the proper processes for the request. Unless the Board objects, he will respond in writing and grant permission.

Personnel Training

1) Water Safety for First Responders Training

All frontline members have been enrolled in the Canadian Police Knowledge Network course on Water Safety for First Responders. Members are to complete this training at their earliest opportunity. Further, to enhance the safety of our members, the existing personal floatation devices in the marked uniform police vehicles have been replaced with PFD's specifically designed for police use. They offer reliable inflation that will only automatically inflate when submerged in 4 or more inches of water and not inadvertently due to rain, spray or humidity. Directive #23-14 was issued to advise of the changes and require members to familiarize themselves with the new vests prior to an emergent situation.

2) Digital Evidence Management System (DEMS) - Training

All members have been enrolled in DEMS training under the direction and monitoring of Special Constable Fletcher. Once this training is complete, we will be able to digitally transfer, organize, redact and share files through the secure service.

Ministry Reports

1) Ministry – Notice of Inspection – Public Order Maintenance

The Stage 1 Reports have been prepared and sent to Police Service Advisor from the Inspectorate of Policing – Hank Zehr. The Chief will keep the Police Services Board informed of the process as we continue through the process.

2) Ontario Sex Offender Registry (OSOR) – Audit

The Saugeen Shores Police Service is scheduled for an Audit of our compliance to the Ontario Sex Offender Registry on August 17th 2024. A full Report will be provided at the conclusion and presented to the Police Services Board at the September meeting. S/Cst. Greg Fletcher will be the Police Service delegate for the audit.

Police Service Reports

1) Reports Submitted to the Police Services Board:

- July 2023 Stats Analysis (Hexagon)
- July 2023 CI statistics
- July 2023 Criminal Investigation report

2) Care Bags in Police Vehicles – Cst. Stacey Gordon

Cst. Stacey Gordon has outfitted each of our frontline patrol vehicles with “Care Bags” that contain new socks, toothbrush and toothpaste, hand sanitizer, gift cards, and hygiene products, to be given out to people our officer come across who may be in need of temporary supplies. Thank you to Stacey for taking the lead on such a great initiative!

3) 2022 Saugeen Shores Police Service Annual Report

The Chief incorporated all Police Service Board member’s input for the 2022 Saugeen Shores Police Service Annual Report. Upon final approval from the Police Services Board, the report will be presented to council through the board secretary and then uploaded to the SSPS website.

Motion 3 – Diane Huber/John Woodley

That the 2022 Saugeen Shores Annual Report be approved and presented to the Town of Saugeen Shores Council. Following the presentation to Council, the Report shall be added to the Saugeen Shores Police Service website.

Disposition – Carried

4) Crime Severity Index Report

On July 27th 2023, all police services received a message from Statistics Canada regarding the 2022 Police-reported Crime Statistics. The Chief included the rankings in the agenda.

Crime Severity Index (CSI) for the past 5 years for Saugeen Shores (The higher the ranking the better. Areas with low ranking have a higher reported level of crime).

Year	Population	Overall CSI ranking	Violent Crime CSI ranking	Non-violent CSI ranking
2018	14,852	213/321	217/321	205/321
2019	15,125	180/324	164/324	181/324
2020	15,297	122/324	108/324	125/324

2021	15,950	156/326	172/326	148/326
2022	16,268	172/330	168/330	165/330

5) Request for Protocol

Once Protocol is signed by the Chair and Vice Chair, it is to be forwarded to the Clerk's Department for consideration.

Events / Committees

1) UHFA – United Housing For All – Homelessness sub-group

The Chief virtually attended a United Housing For All – Homelessness sub-group meeting on Thursday August 3rd 2023 to provide an insight on what the police are seeing in town pertaining to homelessness. He updated the group and provided them with an overview of the use of our Benevolence / Contingency fund, and some of the issues that we are currently seeing.

8. **Accounts/Statistics**

None.

9. **Unfinished Business**

None.

10. **Next Meeting**

September 27, 2023 at 16:30

11. **Closed to Public**

Motion 4 – John Woodley/John Divinski

That the Saugeen Shores Police Services Board meet in Closed to Public session to discuss matters in accordance with By-law 1-2011, Section 21.2 (b) regarding personal matters about an identifiable individual.

Disposition – Carried

The Board reconvened the Regular Meeting at 1907 hours.

Motion 5 - ?/?

That the Saugeen Shores Police Services Board authorized the Chief of Police to extend a 15 week Support Services III contract of employment to A. Sparks beginning September 5, 2023 – December 15, 2023.

Disposition – Carried

Motion 6 – Diane Huber/John Divinski

That the Saugeen Shores Police Services Board approve the Protocol for Sharing of Information, and present to the Town of Saugeen Shores.

Disposition – Carried

Motion 7 – John Divinski/Diane Huber

That the Saugeen Shores Police Services Board approve the 2022 Annual Report and be presented to the Town of Saugeen Shores Council.

Following the presentation to Council, the report shall be added to the Saugeen Shores Police Service Website.

Disposition – Carried

12. Adjournment

Motion 8 – John Woodley/John Divinski

That this meeting of the Saugeen Shores Police Service Board do now adjourn at 1910 hours.

Disposition – Carried

Chair

Secretary